

William Land School
Title I, Part A

SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY*

William Land School, with parents and family members, has jointly developed, mutually agreed upon, and distributed to, parents and family members of participating children in Title I, Part A programs the following requirements as outlined in ESSA sections 1116(b) and (c).

Describe how parents and family members of participating children in Title I, Part A programs are involved in jointly developing, distributing to, a written school parent and family engagement policy, agreed upon by such parents for carrying out the requirements in ESSA Section 1116(c) through (f) (ESSA Section 1116[b][1]):

- The school will hold open elections for parent members of its School Site Council (SSC). The SSC at prescribed times reviews the progress of the Local Control and Accountability Plan (LCAP).
- Feedback regarding our programs is solicited from parents during our Title I Parent Meetings, SSC/ELAC Meetings

Describe how parents and family members of participating children in Title I, Part A programs, may amend a parent and family engagement school policy that applies to all parents and family members, if necessary, to meet the requirements (ESSA Section 1116[b][2]):

- Our School Site Council assists in the joint development of this policy and reviews it annually.
- This policy is distributed to parents of participating Title I children on the school website and is updated as changes occur.

Describe how the Local Educational Agency (LEA) involved has a school district-level parent and family engagement policy that applies to all parents and family members in all schools served by the LEA, and how the LEA may amend that policy, if necessary to meet the requirements (ESSA Section 1116[b][3]):

Please contact Kelly Odipo, Director, State and Federal Programs 916-643-9051 Email: KelleyOdipo@scusd.edu

Describe how parents and family members of children participating in Title I, Part A programs can, if they find that the plan under ESSA Section 1112 is not satisfactory to the parents and family members, and the LEA shall submit the parent comments with the plan when the LEA submits the plan to the State (ESSA Section 1116[b][4]):

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Describe how the school served by Title I, Part A funds holds an annual meeting, at a convenient time, to which all parents and family members of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under Title I, Part A and to explain the requirements and the rights of the parents to be involved (ESSA Section 1116[c][1]):

- Information on the annual Title 1 meeting is included in the Parent / Student Handbook which is distributed (as link) to all families in First Day Packets and is posted on the school website.
- The annual Title I meeting is held during the first SSC / ELAC meeting of the year (usually in September).

Describe the steps that the school takes to offer a flexible number of meetings, such as meetings in the morning, afternoon, evening or other ways and may provide, with funds provided under Title I, Part A, for transportation, child care, or home visits, as such services relate to parental involvement (ESSA Section 1116[c][2]):

- Phone calls/messages, emails, flyers, and texts (if accepting) are sent out to families regarding time and dates of meetings.
- Learning information is shared at Principal's Coffee Connection meetings (9:15am). Parents are encouraged to attend and seek membership in SSC/ELAC.
- Parent learning sessions will be held and offer parents an opportunity to be involved in the school and gain knowledge of how their children learn.

Describe how parents and family members of participating children are involved, and in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of schoolwide program plan under ESSA Section 1114(b), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children (ESSA Section 1116[c][3]):

- Title I and SSC / ELAC information is included in the Parent / Student Handbook.
- Title I, SSC / ELAC, and program information will be shared at Back to School Night.
- Title I Parent Meeting will be held at the first SSC / ELAC meeting of the year.
- SSC / ELAC meetings are held throughout the school year.

Describe how the school is providing parents and family members of participating children of Title I, Part A programs: timely information about programs under Title I, Part A; a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible (ESSA sections 1116[c][4][A-C]:

- Curriculum and assessment is reviewed by teachers during Back to School Night
- State academic standards and expectations are shared at Back to School Night
- State standards information/handout is shared at 1st trimester Parent / Teacher Conferences
- Student progress and proficiency is discussed at Parent / Teacher Conferences

Describe how the schoolwide program plan, ESSA Section 1114(b), is not satisfactory to the parents of participating children in Title I, Part A programs, submitting any parent comments on the plan when the school makes the plan available to the LEA (ESSA Section 1116[c][5]):

- Email to Principal
- Submit questions through school website using webform

WILLIAM LAND'S Title I, Part A School Parent and Family Engagement Policy was developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs. The School will distribute (POST ON THE SCHOOL WEBSITE) the policy to all parents and family members of participating Title I, Part A students annually on or before NOVEMBER 30TH.

<u><i>Ellen Lee Carlson</i></u>	<u>9/26/23</u>
Ellen Lee Carlson, Principal	Date
<u><i>Brad Quon</i></u>	<u>9/26/23</u>
Brad Quon, Chairperson	Date

California Department of Education
 April 2020

*Due to current (and evolving) Covid 19 guidelines/restrictions some procedures and policies may be different.