



WILLIAM LAND ELEMENTARY SCHOOL

EDUCATIONAL INSTITUTE PERMIT PARKING PROCEDURES



LISTED BELOW ARE STEPS THAT SCHOOL VOLUNTEERS, SUBSTITUTES, AND PARENT CHAPERONES NEED TO FOLLOW TO SECURE PARKING AROUND THE PERIMETER OF THE SCHOOL

1. Go to the front office (office opens at 8:30 am).
2. Explain to office staff your role on campus for that day (library volunteer, classroom volunteer, field trip chaperone, etc.).
3. Provide Ms. Angela or Ms. Paula with your car's license plate number if visit exceeds more than two hours. This information is entered into a digital database with the City of Sacramento for parking enforcement.
4. If visit is less than two hours, park across the street from the school where two-hour parking is available.
5. Park your car along school's perimeter on 11th, U, or V streets without blocking entrance to curb-side drop-off cones.

YOUR COOPERATION AND UNDERSTANDING WITH THIS PROCEDURE IS GREATLY APPRECIATED TO ENSURE PROPER USE OF OUR EDUCATIONAL INSTITUTE PERMIT