# WLE'S 2023-2024 AFTER SCHOOL ENRICHMENT PROGRAM

# REGISTRATION AND PAYMENT GUIDELINES

**Please follow steps below to enroll your student(s) for after school enrichment (process below is not for After School Lion's Den):**

**September 6-17, 2023 (registration window)**

- Parents will be able to view course syllabus and applications on school website at https://williamland.scusd.edu/students and pick up info during **Back-to-School-Night on September 6th from 5:00-7:30 pm**
  - Click on "Academic Programs" on right side under "Quick Links"
  - Link will take you to "Student Activities"
    - 2023-2024 schedule will be posted here
    - All enrichment applications/information will be posted here
- Parents will be able to submit applications and fee to instructors directly based on contact provided on course syllabus

**September 18-30, 2023 (first round of notification)**

- If number of applications exceed slots available, instructors will do lottery for slots available.
- Instructors will notify families of acceptance or waitlist status within this window
- Parents will be informed of parent meeting (if program requires one).
- Instructors will remind/inform parents of payment options, process, and deadlines. Instructors are responsible for arranging, receiving and recording all payments.

**October 1-7, 2023 (second round of notification, if needed)**
- Same process as above

**\*\*Each instructor will determine start date to be at the end of September or beginning of October\*\***